

NOTEBOOK WORK

Lesson-6

Background and Animation

Worksheet 5: Answer in one word/sentence.

- Q. 1. Write sequence of tab and options used to change the background of the slide.
Ans. Click on the Design tab, Click on the Background Slides button and select the Format Background option.
- Q. 2. Why themes are convenient to apply?
Ans. Because they are ready made collection of backgrounds and colours.
- Q. 3. How can you apply Transition effect to a single slide only?
Ans. Select the slide, Click on Transition tab and click on the transition effect you want to apply to the current slide
- Q. 4. What do you mean by 'Automatically After' in Advance slide category?
Ans. It gives the option to advance the slides automatically after certain interval.
- Q. 5. Which shortcut key is used for Slide show view?
Ans. F5 key.

Worksheet 6: Answer the following:

- Q. 1. What are Themes?
Ans. Themes are ready made combinations of background, font settings and layout. All work together to create your presentation.
Applying a theme to a presentation gives a consistent look to it.
- Q. 2. What is a Slide Transition? Explain its use.
Ans. It is no fun if the slides come and go like pages of your notebook. There should be some type of effects when a slide is introduced in the presentation.
The special effect with which a slide is introduced in the presentation is called the Transition effect.
- Q. 3. Using which methods, slides can be advanced in the presentation?
Ans. You can advance one slide to the other by either clicking the mouse or waiting for a certain interval.
- Q. 4. What is the use of applying animation effect to the slide objects?
Ans. It will be more fun if each object added on the slide can also move and fly. You can add an animation effect to the individual objects like text, pictures and tables on the slide.